

# FAREHAM

## BOROUGH COUNCIL

### **Minutes of the Executive (to be confirmed at the next meeting)**

*Minutes of a meeting held on 11 February 2013  
in the Collingwood Room, Civic Offices, Fareham*

**Present:** Councillor S D T Woodward - Policy, Strategy and Finance  
(Executive Leader)  
Councillor T M Cartwright - Public Protection (Deputy Leader)  
Councillor B Bayford - Health and Housing  
Councillor K D Evans - Strategic Planning and Environment  
Councillor Mrs C L A Hockley - Leisure and Community  
Councillor L Keeble - Streetscene

**Also in attendance, Councillors:**

Miss S M Bell (Chairman of Leisure and Community Policy Development and Review Panel)  
J V Bryant (Chairman of Strategic Planning and Environment Policy Development and Review Panel)  
Mrs P M Bryant (Chairman of Licensing and Regulatory Affairs Committee)  
Mrs M E Ellerton (Chairman of Health and Housing Policy Development and Review Panel)  
J S Forrest (Leader of Liberal Democrat Group) for Minute 10(2)  
T G Knight (Chairman of Audit and Governance Committee)  
D C S Swanbrow (Chairman of Scrutiny Board)

## **Public Session**

### **1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

### **2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on 7 January 2013 ([x-130107-m](#) refers) be confirmed and signed as a correct record.

### **3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

There were no announcements given by the Executive Leader.

### **4. DECLARATIONS OF INTEREST**

The Monitoring Officer had granted a dispensation to all Members to enable discussion and a decision to be taken at item 11(1) - Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2013/14; and item 11(2) - Housing Revenue Account Spending Plans, including the Capital Programme for 2013/14.

Councillor Keeble declared a non-pecuniary interest for item 9(1) as he was the Council appointed representative at Community Action Fareham.

### **5. PETITIONS**

There were no petitions presented for this meeting.

### **6. DEPUTATIONS**

The Executive received a deputation from Mr Raymond Hale in relation to item 9(1) Community Action Fareham - Review of Service Level Agreement and was thanked accordingly (see minute 9(1) below).

The Chairman agreed to bring that item for consideration forward on the agenda.

### **7. MINUTES/REFERENCES FROM OTHER COMMITTEES**

The Executive received a reference from the Policy Development and Review Panels, the Housing Tenancy Board and the Scrutiny Board on a number of matters and took account of those comments in determining the matters at minutes 9(1), 11(1) and 11(2) below.

### **8. EXECUTIVE MATTERS FOR DECISION IN PUBLIC**

The Executive considered the following matters for decision and resolved as indicated, in the Notices of Executive Decisions referred to and as set out below:-

## Health and Housing

- (1) Garden Court, Portchester - Changes to the Sheltered Housing Service - Decision No. [2012/13-135](#)

RESOLVED:

- (a) that the level of support service provided to sheltered housing tenants at Garden Court be changed from a 5 day week service to a weekly service (as set out in paragraphs 13 to 15 of the attached briefing paper); and
- (b) that officers be instructed to implement the new service arrangements at the earliest opportunity.

## 9. Leisure and Community

- (1) Community Action Fareham - Review of Service Level Agreement (Key Decision) - Decision No. [2012/13-136](#)

Councillor Keeble declared a non-pecuniary interest for this item as he was the Council appointed representative at Community Action Fareham.

The comments of the Depute were taken into account during consideration of this item (see minute 6 above).

RESOLVED that the Executive:

- (a) agrees to extend the current SLA with Community Action Fareham by six months until 30 September 2013, pending a review once Hampshire County Council has completed its review of funding to support future capacity in the voluntary and community sectors;
- (b) requests the Scrutiny Board to look at the matter prior to the Executive's review; and
- (c) agrees to reduce the current level of core funding by 4%.

(Voting: 5 Executive members voting for, 1 against).

## 10. Public Protection

- (1) Traffic Management Programme (Key Decision) - Decision No. [2012/13-137](#)

RESOLVED that the Executive notes the progress on the current 2012/13 programme, and planned work for 2013/14 identified in Appendices A to D to the report and approves:

- (a) that a new assessment factor termed "Highway Code" is added to the existing criteria for prioritising the TRO programme;
- (b) the Proposed Traffic Regulation Order Programme for 2013/14, as shown in Appendix B (Table 4) to the report;
- (c) work undertaken on the deployment of the Speed Limit Reminder signs, as detailed at Appendix D to the report, be noted; and

- (d) that the use and deployment of the Council's Speed Limit Reminder signs are co-ordinated with the Community Speedwatch programme and that this is undertaken through the Community Tasking and Co-ordinating Group (CTCG).
- (2) Pedestrian Zone Traffic Regulation Order, West Street, Fareham - Decision No. [2012/13-138](#)

At the invitation of the Executive Leader, Councillor J S Forrest addressed the Executive on this item.

RESOLVED that the existing Experimental Traffic Regulation Order in West Street and Quay Street is made permanent.

## 11. Policy, Strategy and Finance

- (1) Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2013/14 (Key Decision) - Decision No. [2012/13-139](#)

The Monitoring Officer had granted a dispensation to all Members to enable discussion and a decision to be taken for this item.

RESOLVED that the following proposals be approved and recommended to the special meeting of the Council to be held on 22 February 2013:-

- (i) the capital programme and financing as amended in paragraphs 3-7 of £22,903,000;
  - (ii) an overall revised revenue budget for 2012/13 of £10,458,500;
  - (iii) a revenue budget for 2013/14 of £9,823,300; and
  - (iv) a council tax for Fareham Borough Council for 2013/14 of £140.22 per band D property, which represents no increase when compared to the current year.
- (2) Housing Revenue Account Spending Plans, including the Capital Programme for 2013/14 (Key Decision) - Decision No. [2012/13-140](#)

The Monitoring Officer had granted a dispensation to all Members to enable discussion and a decision to be taken for this item.

RESOLVED that the Council be recommended that:-

- (a) individual rent increases in line with the rent restructuring model, be approved for Council dwellings with effect from 1 April 2013;
- (b) rents for Council garages be increased by 5% with effect from 1 April 2013;
- (c) discretionary fees and charges be increased to provide a minimum increase of 5% with effect from 1 April 2013;
- (d) the revised budget for 2012/13;
- (e) the base budget for 2013/14;
- (f) the capital programme and financing for 2012/13 to 2016/17 b; and

- (g) annual budgets and assumptions are set with the aim of ensuring sufficient surpluses are held to repay debt on the date of maturity of each loan.
- (3) Treasury Management Strategy and Prudential Indicators 2013/14 (Key Decision) - Decision No. [2012/13-141](#)

RESOLVED that the draft Treasury Management Strategy and Prudential Indicators for 2013/14, attached as Appendix A to this report, be endorsed and submitted to the Council for approval.

- (4) Quarterly Financial Monitoring Report 2012/13 - Decision No. [2012/13-142](#)

RESOLVED that the report on revenue and capital budget monitoring be noted.

### **Private Session**

#### **EXECUTIVE MATTER FOR DECISION IN PRIVATE**

The Executive considered the following matter for decision in private and resolved as indicated in the Notices of Executive Decisions referred to and as set out below:-

#### **12. Policy, Strategy and Finance**

- (1) Treasury Management Monitoring Report 2012/13 - Decision No. [2012/13-143](#)

RESOLVED that the treasury management monitoring report be noted.

*(NOTE: All decisions are non-key decisions unless otherwise indicated)*

(The meeting started at 6:00pm  
and ended at 6.45pm).